

# MINUTES



## **Thursday, December 3, 2015 Business Board Meeting MS/HS Library, 7:00 PM**

### **1. Call to Order**

### **2. Meeting Opening - 7:04 p.m.**

Mr. Goldman called the meeting to order.

In attendance, Mr. Michael Goldman, Board President; Ms. Tracy Baron; Ms. Jean Lucasey; Ms. Shannon Johnson; Dr. Lisa Brady, Superintendent; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

Mr. Louis Schwartz, Mr. Robert Reiser and Mr. Jonathan Greengrass were not in attendance.

### **2.01 Pledge of Allegiance**

### **2.02 Acceptance of the Agenda**

Ms. Johnson moved, and Ms. Lucasey seconded, that the Board accept the December 3rd Agenda.

Vote: 4 ayes - 0 nays

### **2.03 Approval of Minutes**

Ms. Lucasey moved, and Ms. Baron seconded, that the Board approve the minutes of the November 5 and 19, 2015 meetings.

Vote: 4 ayes - 0 nays

### **3. Announcements**

- District's Communications Survey - please remember to complete the survey. The more information received the more effectively we can communicate with the community
- High School Blood Drive collected 103 pints which is an all-time high for the school. Thanks to Ms. Wing, Sophia Harris, Jenna McDonnell and Elena Brown for their great effort.
- The HS Digital Media Journalism class conducted interviews at the Senior Citizen Thanksgiving luncheon. They will be posted to the HS Facebook page.
- Winter Concert will be held on December 15<sup>th</sup> at 7:00 PM
- On December 22<sup>nd</sup>, the High School will host the "Alumni Return Day" when recent graduates come to meet and speak with our current seniors about their freshman year experiences in college
- At the end of each sport season, the NYS Public High School Athletic Association honors those students that excel in the classroom. The following varsity teams have been recognized as Scholar Athlete teams at Dobbs Ferry High School. The schools will receive plaques for the teams as well as each individual athletic will receive a scholar athlete pin from the state:
  - Girls Tennis

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- Girls Soccer
- Boys Soccer
- Girls Volleyball
- Girls Cross Country
- Boys Cross Country
- Middle School Winter Concert will be held on December 10th at 7:00 PM
- MS Musical Legally Blonde was an amazing success – thanks to Ms. DeFalco, Ms. Newhouse, the students, and parent volunteers for their help. Special thanks to Ms. Johnson and Ms. Lucasey.
- The MS participated in Google Expeditions – students use their cell phone and 3D goggles to take virtual trips around the world.
- Mr. Ridley guides a group of 6 through 8 graders as their broadcast live from our TV studio. The morning news show “The Daily Dose” is into a new season with an all new cast, crew and upgraded studio.
- Dr. Brady held the first District Dialogue with Adele Falco of Curious-On-Hudson and Robin Larkin of Curiositas, Inc.
- Springhurst started Building Bridges for this year with events in November, December, and January
- The 5<sup>th</sup> Grade Winter Concert will be held on December 16<sup>th</sup> at 7:00 PM

### 4. Superintendent's Report

- Ms. Fassler-Wallach gave an update on Capital Projects timeline
  - District submitted plans to the SED in June hoping to have approval by the Jan/Feb timeframe
  - Currently, the SED is reviewing plans from last December
  - Russ Davidson is working with the SED to set up a program though BOCES to provide engineering support to assist with the SED second level approval process
    - BOCES needs to hire Engineers to work on the program
  - In order to begin the projects this summer, the last possible date for approval is early March
  - Bids are ready for submittal; any minor tweaks suggested by the SED can be accommodated
  - Bids cannot go out until final approval is received
- New High School signage over the Commons looks fabulous
- New “no idling”, “no left turn” and “video surveillance” signs are up
- Mr. Berry gave an update on the NYSED Science and Social Studies Standards and APPR
  - Science Standards – the SED has not adopted the next generation of science standards
    - They created NYS P-12 Science Learning Standards which are available for review by teachers and administrators to provide feedback before adoption
  - Social Studies framework rollout was different from the Common Core rollout
    - It can be used as a tool kit
    - It aligns to the ELA Common Core Standards
  - APPR – there is a rumor that Albany is looking to change APPR
    - Changing or removing the teacher evaluation criteria linkage to state assessments
    - Legislature created APPR therefore Legislature will need to change it
    - State may move from state assessments linkage to SLOs (Student Learning Objectives)

### 5. Committee Reports

#### 5.01 BOE Committees

SE Subcommittee  
Personnel

- Special Education Subcommittee – Overview
  - Update on Linda Schluter’s work in the District:
    - Conducted observations in the MS & SH and has spoken with various teachers
    - Will conduct observations in the HS within the next few weeks
    - Held a meeting for parents of students with IEP’s and 504’s
    - Another parent meeting will be held

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- Discussed co-teaching culture – may need some Professional Development or refinement
- Discussed the chain of command that parents use concerning CSE issues
  - Discussed the use of aversives and Policy #4321.12
  - Reviewed all recommendations for Board of Education approval at tonight’s meeting
- Personnel Committee - Overview
  - Reviewed items for tonight’s agenda

Mr. Goldman stated that both the Special Education and Personnel Committees are mostly confidential in nature and therefore cannot be discussed at the public meeting.

### 6. Correspondence

The Board acknowledged an email regarding the Capital Projects Timeline.

### 7. Citizen's Comments

#### 7.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

None.

### 8. Reports to the Board

None.

### 9. Board Actions

#### 9.01 Standard Work Day Reporting

Ms. Johnson moved, and Ms. Baron seconded, that the Board of the Dobbs Ferry Union Free School District, Location code 75512, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
District Clerk	7 hrs/day
District Treasurer	7 hrs/day

Vote: 4 - ayes - 0 nays

#### 9.02 Budget Transfer

Ms. Johnson moved, and Ms. Baron seconded, that the Board approve the following budget transfer to transfer funds to pay for improvements:

Account to Decrease	Amount	Account to Increase	Amount
A1621.406.08.0000	\$25,000.00	A1621.402.08.0000	\$25,000.00
Maint. Professional Fees		Maint. Repairs-General	

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Total	\$25,000.00	Total	\$25,000.00
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Vote: 4 - ayes - 0 nays

**9.03 Budget Transfer**

Ms. Lucasey moved, and Ms. Baron seconded, that the Board approve the following budget transfer to transfer funds to pay for maintenance supplies through the end of the year:

Accounts to Decrease	Amount	Account to Increase	Amount
A1620.421.08.1000	\$31,132.00	A1621.450.08.0000	\$40,000.00
Operations - Fuel Oil - SH		Maint. Supplies	
A1620.160.08.0000	\$ 2,040.00		
Operations - Sup. - Cust.			
A1621.160.08.0000	\$ 6,828.00		
Maint. Sal. - Maint. Mech.			
Total	\$40,000.00	Total	\$40,000.00

Vote: 4 - ayes - 0 nays

**9.04 Settlement Agreement**

Ms. Johnson moved, and Ms. Lucasey seconded, that the Board approve the terms of and authorizes its Superintendent of Schools to execute an agreement between Employee No. 00597, and the Dobbs Ferry Union Free School District, dated November 24, 2015, as presented to the Board at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.”

Vote: 4 - ayes - 0 nays

**9.05 2016-2017 District Calendar**

Ms. Lucasey moved, and Ms. Johnson seconded, that the Board adopt the 2016-2017 District Calendar.

Vote: 4 - ayes - 0 nays

**9.06 CSE/CPSE**

Ms. Lucasey moved, and Ms. Baron seconded, that the Board authorize and direct the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated November 20, 2015 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated November 20, 2015.

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Vote: 4 ayes - 0 nays

### 9.07 Personnel

Ms. Johnson moved, and Ms. Baron seconded, that the Board approve the civil service and staff personnel recommendations.

Dr. Brady congratulated Ms. Marilyn Marron, Special Education Teacher and Mr. Angelo Campanile, Math Teacher, on their upcoming retirement and thanked them for their many years here in the District.

Vote: 4 - ayes - 0 nays

### 9.08 Policy Revisions

The Board conducted a first reading of the following policy:

1230 – Public Participation at Board Meetings

The policy will have a second reading at the next business Board meeting – January 7, 2016.

The Board conducted a second reading and adopted the following policy:

4321.12 – Use of Time Out Rooms and Physical Restraints

Vote: 4 - ayes - 0 nays

## 10. Acknowledgements

### 10.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for October, 2015.

### 10.02 Warrants

The Board acknowledged receipt of the following warrants:  
Warrant No. 20 and 22 Multi.

## 11. Old Business

Board Retreat

1. Dr. Brady discussed her phone call with Jamie McPherson from NYSSBA and the possibility of having him facilitate a Board Retreat dealing with Roles and Responsibilities and Goal Setting
  - a. Possibly two half day sessions
    - i. Roles and Responsibilities
    - ii. Goal Setting
2. Possibly using Bill Ryan at a future session
3. Ms. Baron will send out a Doodle for Google email for possible Saturday dates for the first session

## 12. New Business

None.

## 13. Upcoming Meetings

### 13.01 Calendar

Thursday, December 17, 2015 – 7:00 PM – MS/HS Library

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- Work Session - Creating Emotionally Literate Classrooms

Thursday, January 7, 2016 – 7:00 PM – MS/HS Library

- Business Meeting

### 14. Adjournment

At 8.16 PM, Ms. Johnson moved, and Ms. Baron seconded, to adjourn the meeting.

Vote: 4 ayes - 0 nays

### 15. Approved Minutes

#### 15.01 Approved Minutes – October 8 and October 22, 2015



District Clerk